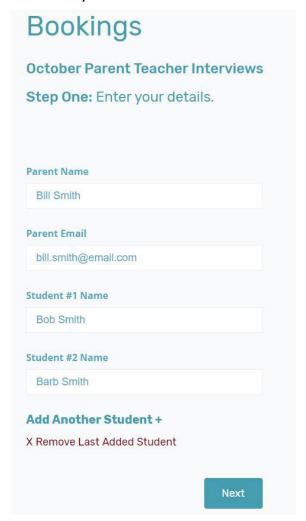
## Parent-teacher interview bookings

Visit your school website, click on Bookings at the top of the page.

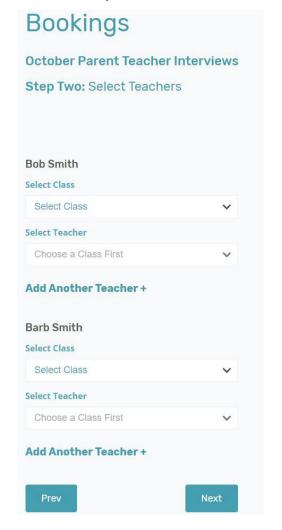
1. Click on Register Now.



2. Enter your name, your email and the names of your children.



3. Select the class you wish to book an interview for, then select the teacher.



## Parent-teacher interview bookings

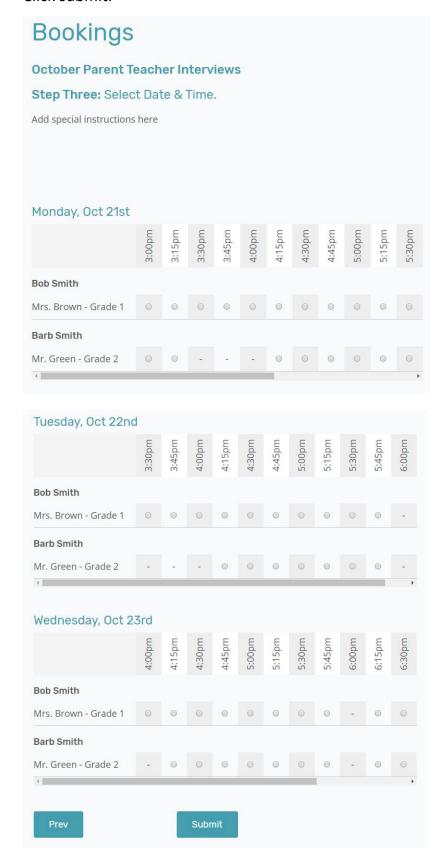
4. Once the classes and teachers are selected, click next.

**Bookings** October Parent Teacher Interviews Step Two: Select Teachers **Bob Smith** Select Class Grade 1 Select Teacher Mrs. Brown Add Another Teacher + Barb Smith Select Class Grade 2 Select Teacher Mr. Green Add Another Teacher +

Next

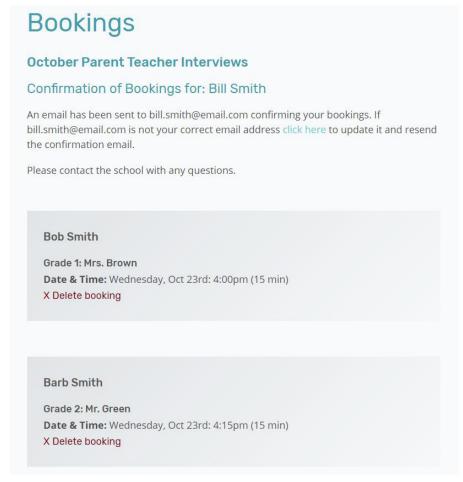
Prev

5. Click on the days and time slots you would like to book. Click submit.



## Parent-teacher interview bookings

6. When you have successfully booked your interviews, you will see this message.



7. You will receive an email confirmation when you have registered. You can click on the link at the bottom of the email if you need to change your booking, as long as the registration period is open.

